



Field Trip Request Rationale

School

Date of Request

Grade

Subject

Educational Rationale

Virginia Standards being covered	<input type="text"/>
Instructional activities prior to the trip.	<input type="text"/>
Follow-up activities	<input type="text"/>

Trip Information

Destination	<input type="text"/>		
Address	<input type="text"/>		
Estimated travel time	<input type="text"/>	Estimated time at destination	<input type="text"/>

Transportation Information

<input type="checkbox"/> Check if you are requesting school buses.	Provide and estimate of the cost of buses	<input type="text"/>
<input type="checkbox"/> Check if you are chartering buses.	Provide and estimate of the cost of buses	<input type="text"/>

Please sign and submit to your Principal for approval:

Sponsor Signature
Date

Administrator Approval
Date

***Final approval will come from the Deputy Superintendent of Manassas Park City Schools.**