



**Office of the Superintendent**  
One Park Center Court, Suite A  
Manassas Park, VA 20111-2395  
703-335-8850-Main Office  
703-361-4583-Fax

## Media/Press Accreditation Instructions

PLEASE READ THE FOLLOWING PARAGRAPHS CAREFULLY BEFORE SENDING IN THIS APPLICATION.

Please submit one application per person to be assigned (reporter and photographer). Those requesting media accreditation must be currently employed by a publication or news organization. We CANNOT issue accreditation to sales/advertising personnel, publishers/associates publishers, or PR/technical staff from any organization.

Please submit the following:

- Completed application attached.
- Photo identification

A confirmation letter/email will be sent to you. This confirmation letter/email along with photo identification will be required at the time you attend the event and pick-up your badge at the designated area.

Thank you for your cooperation.